

Cornerstone

Love God · Love Others

Nursery Parents' Guide

Service ☸☸☸ Love ☸☸☸ Safety



Three years old and under

Winter and Spring 2022

Welcome to our Church Nursery

We welcome you and your children to our church. It is the goal of Cornerstone Presbyterian Church to provide a safe, comfortable, and nurturing environment for your child. We also want you to feel secure about your child's well-being while you attend services and activities at Cornerstone. We feel that we accomplish this goal in two ways:

- We provide you, the parent, with the information you need to know about our nursery program: how it is run, the rules that we have crafted to ensure a safe environment, and contact information you may use to have your questions answered.
- We provide your child with an environment that is safe for them. Your child is safe to explore the room – it is properly childproofed. The room will also be properly staffed to ensure that there is always enough individual attention paid to your son or daughter.

Please take the time to read the following guidelines that we have prepared for you. This short booklet will answer most of your questions as well as introduce you to the policies that we have put in place to safeguard all the children we care for.

Nursery is provided for these church events

*Open Nursery for special events will be announced.

Sunday School	9:00-9:45am
Sunday Morning Worship Service	10:00-11:15am

Nursery Rooms and Functions

Nursery will stay open for drop off during the Worship service until the children are dismissed for Children's Church.

Infant Nursery for up to 15 children	Room 111
Toddler Nursery for up to 15 children	Rooms 109 and 110 combined

General Nursery Guidelines

- We are a Peanut Free Zone. *In addition, due to the various allergies that may be present, we ask that you refrain from providing snacks for your children. If there will be a snack time during your child's time in the nursery, snacks will be provided by the child care workers. If your child has specific allergy related needs, please alert the nursery coordinator or ministry leader to insure appropriate precautions are taken.*
- **Caregivers only are allowed** inside the nursery rooms. Drop off and pick up are at the main door. *Parents, there is a one way window for you to see inside the nursery.*
- Adherence to our Sick Child Policy (page 6) is enforced.
- All children will have nametags and parents will be given security claim tickets. Children will ONLY be released with presentation of security claim tickets and only to **Parents**.
- Label ALL your children's belongings.

Nursery Drop off/Pick up Procedures

- Check your child in at the nursery desk computer center.
 - Place your child's printed nametag on their back and any printed identification tags on diaper-bag or other drop off item.
 - Place your security claim ticket on your person. (this is needed to retrieve each child).
 - A caregiver will receive the child at the door. Parents will stay on the outside of the door during drop off and pick up. This ensures safety for all our children.
 - Label **all** child's belongings.
 - Should parents be needed during the service, the last two numbers of the child's printed tag will be used to alert parents on the LED screen in the sanctuary.
- Should parents be needed during Sunday School, the Deacon-in-charge will find the parents.
- Parents must present their security claim ticket to the caregiver upon picking up their children. The nursery caregiver will compare the numbers and release the child (children) to the parent. Parents will stay on the outside of the door and their child will be brought to them.

REMEMBER

- There is **NO Nursery during Fellowship Time** after the Worship Service. Parents please pick your children up directly so our nursery caregivers can enjoy Fellowship Time with you as well.
- Always pick up your children as soon as the service concludes. Many of our nursery workers have their own children to pick up.
- If you want your child who has been in the nursery to participate in Children's Church YOU must make sure you choose that event during the check in process. One of the nursery caregivers will take your child to Children's Church.

Sick Child Policy

Please be considerate of others when returning your children to the nursery after an illness and adhere to the following guidelines.

Children that have had the following symptoms within the last 24 hours will not be accepted into the nursery:

- o A known or suspected infectious illness
- o A fever of 100° within the past 24 hours
- o Nausea, vomiting, diarrhea, or feeling unwell
- o Cough, croup (except in the case of allergy)
- o Colored runny nose
- o Contagious skin rash
- o Pink eye
- o Lice
- o Impetigo (infected wounds), boils, untreated ringworms
- o Any symptom of usual childhood disease such as mumps, measles, chicken pox, etc.
- o Use of antibiotics for 24 hours or less

Medication:

Our nursery staff is not adequately trained to dispense any type of medication. If your child requires medication, please come to the nursery at the appropriate time to administer it.

**** Toys are thoroughly disinfected each week. ****

If your child becomes ill or injured during the service, you will be contacted by the identification number via the worship screen.

Emergency Procedures

Our Nursery Caregivers are trained on what to do in case of an emergency requiring 911 or evacuation.

911 Medical Emergency

- The Nursery Team Leader on duty will ping child's ID # on the LED screen.
- If your number comes up make your way calmly to the nursery.
- The Deacon in Charge will be notified to come to the nursery as well.
- The Nursery Team Leader will instruct the co-caregiver to call 911 as appropriate.

Emergency Evacuation Procedure

- If there is a need to exit the building due to an emergency, the deacons will be in charge of the evacuation procedures. They will assist all nursery workers with evacuating the children in a safe and quick manner.
- Parents - **Do not rush to the Nursery!** Evacuate yourselves first and meet your children in the overflow parking lot. This will ensure the fastest safest exit from the building for all.
- Our nursery staff has specific procedures practiced to get your children out safely and quickly.

Nursery Name Tag Information

Nursery Nametags

Parents when checking your children into the nursery you will come to the nursery desk and let the Nursery desk attendant type your last name into the computer.

Your child's nametag will print out with class information, room number and any allergies or notes you insert during the check in process.

Parents will have a security claim ticket print out as well. **Please put this on your person** to avoid misplacing or losing this important security ticket.

Your security claim ticket is **required** for picking-up your child. No exceptions.

This is a very important process as it provides a measure of security that is set in place to protect your child and all the children in the care of our nursery and to ensure your child is returned to you, the parent.

Thank you for trusting us to love and care for your treasured children.

Children's Church

Currently our Children's Church is combined to one group meeting in room 103.

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Children 3 years old through 3rd grade are dismissed from the service in the sanctuary to meet their Children's Church teachers & helpers to walk down to their rooms. *If your son or daughter might have trouble walking down to the room please accompany him or her*.

3 years – Kindergarten Room 108

Enthusiasm, curiosity and fun; are three words that aptly describe the younger children's church program of Bible memory, Bible lesson and activity.

The Bible lessons follow a two year track – using different lessons from the Old and New Testament in a mostly sequential order. Each year will include Advent, Easter and Creation lessons.

1st through 3rd grade Room 104

Children are taught the Westminster Children's Catechism.

Worship Service children will be brought back to the service before the last worship song.

Parents - Child's age on September 1st determines Children's church class for the current school year.

For more information

Call the church office at 610-255-5512

or Send an email to Jen Smith at jensmithcornerstone@gmail.com



Nursery Contact Information

Please feel free to contact the Nursery Coordinator, Hannah Detweiler, to address any comments, questions and/or concerns you may have regarding the Cornerstone Presbyterian Church Nursery. We welcome your input and are happy to have the chance to address any concerns or answer any questions you may have.

Hannah Detweiler: Hannah@cornerstonepca.com

Pastoral Staff: Office@cornerstonepca.com

New Nursery Child Information

Childcare is made available to parents who are participating in an on-campus activity only.

Child's Name: _____

Date of Birth: _____ / _____ / _____
Month Day Year

Allergies: _____

Other Medical Information: _____

Child's Name: _____

Date of Birth: _____ / _____ / _____
Month Day Year

Allergies: _____

Other Medical Information: _____

Parent Name: _____

Cell #: _____

Email: _____

Parent Name: _____

Cell #: _____

Email: _____

For more children, please use the back of this page.

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www.cornerstonepca.com